Comprehensive Action Verb List for International Development Roles

Scheme for Formulating Actionable Responsibilities and Accountabilities

1. General Structure

[Action Verb] + [Process]/[Object]/[Stakeholder] + [Outcome]

Component	Description		Example
Action Verb	A precise verb that clearly defines the task to be performed.		Implement, Train, Evaluate, Advocate, Distribute, Develop, Facilitate
Process (How?)	Define how the action is carried out.	Techniques, approaches, tools, and frameworks	Through participatory methods, Using digital platforms, By leveraging stakeholder engagement
Object (What?)	Specify what is being affected or acted upon.	Programs, policies, data, funding	Monitoring frameworks, Grant applications, Climate resilience policies, Partnerships
Stakeholder (Who?)	Identify who is involved or impacted.	Beneficiaries, communities, donors, policymakers, project teams	Local NGOs, Government officials, Community leaders, Donors

Component	Description	Example
Outcome (Why?)	Explain why the action is important or what outcome it is intended to achieve.	To improve governance, To strengthen community resilience, To increase education accessibility

- Action Verb A strong, precise verb that clearly defines the task to be performed.
- Subject The entity performing the action (e.g., program staff, organization, policy team).
- Object The direct recipient of the action (e.g., stakeholders, documents, reports, communities).
- Purpose/Impact The reason or outcome of the action (e.g., to improve service delivery, to enhance policy effectiveness, to increase engagement).

2. Sentence Variations

Sentences are framed in three ways:

A. Process-Oriented

- Format: [Action Verb] + [Process] + [Outcome]
- Example: Develop training modules to improve community health literacy.
- Example: Implement participatory monitoring frameworks to ensure transparency in program execution.
- Example: Digitize health data collection processes to improve service delivery efficiency.

B. Stakeholder-Oriented

- Format: [Action Verb] + [Stakeholder] + [Outcome]
- Example: Train community leaders to enhance disaster preparedness and risk mitigation.
- Example: Engage local policymakers to integrate climate adaptation strategies into national policies.
- Example: Facilitate trainings with local government officials to implement inclusive education policies.

C. Impact-Oriented

- Format: [Action Verb] + [Object] + [Outcome]
- Example: Advocate for gender-responsive budgeting to ensure equitable resource distribution.
- Example: Develop early childhood education programs to improve literacy rates in underserved areas.

3. Components & Their Options

Component	Purpose	Options	
Action Verb	Define Action	Train, Develop, Design, Advocate, Implement, Evaluate, Distribute, Engage, Secure, Monitor, Facilitate	
Process	How the Action is Performed	Through policy reform, using participatory approaches, by leveraging data insights, via capacity-building programs	
Object	What is Being Affected?	Policies, projects, strategies, monitoring frameworks, funding, partnerships	
Stakeholder	Who is involved or impacted?	Program staff, policymakers, community leaders, beneficiaries, donors, civil society organizations	

Component	Purpose	Options
Outcome	Why or to what effect?	To enhance capacity, to improve accountability, to streamline processes, to increase access, to drive long-term sustainability

Below is an expanded breakdown of possible **sentence components** that can be used to craft examples tailored to different international development functions:

A. Action Verbs

Use precise verbs that clearly define the required action.

Category	Example Verbs	
Project Management	Implement, Manage, Design, Develop, Oversee, Streamline, Execute	
Policy & Advocacy	Advocate, Reform, Align, Influence, Monitor, Amend	
Capacity Building	Train, Educate, Facilitate, Strengthen, Empower, Coach	
Monitoring & Evaluation	Evaluate, Assess, Analyze, Review, Measure, Report	
Stakeholder Engagement	Engage, Coordinate, Consult, Convene, Mediate, Foster	
HumanitarianDistribute, Mobilize, Provide, Deliver, SupplementarianResponseRescue		

B. Process

Define **how** the action is carried out by specifying approaches, frameworks, and tools.

Approach	Example Process Statements	
Participatory Methods	Through participatory engagement workshops	
Technology-Based Solutions	Using AI-driven data analytics	
Policy Mechanisms	Through evidence-based policy recommendations	
Financial Models	By leveraging impact investment funds	
Training & Education	Through capacity-building sessions	

C. Object

Define what is being worked on, improved, or developed.

Area	Example Objects	
Governance & Policy	Policies, Strategic Frameworks, Regulatory Mechanisms	
Capacity Building	Training Programs, Learning Modules, Skills Development Initiatives	
Monitoring & Evaluation	Data Systems, Impact Assessments, Performance Indicators	
Humanitarian Aid	Food Supplies, Medical Assistance, Relief Packages	

Define who is implementing or being impacted by the action.

Group	Examples	
Government Entities	Policymakers, Regulators, Public Officials	
Community Stakeholders	Local NGOs, Grassroots Organizations, Traditional Leaders	
Private Sector Partners	Investors, Corporate Social Responsibility Teams	
Vulnerable Groups	Refugees, Women & Girls, Indigenous Communities	

E. Outcome

Define why the action matters and what outcome it will achieve.

Development Goals	Example Impact Statements	
Governance & Transparency	To enhance accountability and institutional effectiveness	
Gender Equality & Inclusion	To ensure gender-responsive programming and policy-making	
To mitigate the effects of climate chang vulnerable communities		
Economic Growth	To promote financial inclusion and economic empowerment	

4. Example Sentence Formulation for Different Contexts

Category	Example Sentence	
Program & Project Management	Implement monitoring frameworks to track project impact and improve resource allocation.	
Humanitarian Assistance	Distribute emergency aid to displaced communities to ensure food security and reduce malnutrition.	
Stakeholder Engagement	Engage local NGOs to strengthen grassroots advocacy efforts and amplify community voices.	
Policy Development	Draft policy recommendations to align national laws with international human rights standards and improve governance.	
Grant Writing & Fundraising	Secure multi-year funding commitments to sustain community health programs and expand services.	
Education & Capacity Building	Train community leaders to advocate for education reform and implement inclusive learning strategies.	
Climate Change & Sustainability	Promote climate-smart agriculture to mitigate environmental degradation and ensure food security.	
Conflict Resolution	Facilitate peacebuilding workshops to prevent violence and foster reconciliation in post-conflict communities.	
ICT for Development	Digitize data collection processes to improve efficiency and enhance evidence-based decision-making.	

Comprehensive Action Verb List for International Development Roles

Leadership, Governance & People Management

Action Verb	Example 1	Example 2	Example 3
Supervise	Supervise project teams to ensure effective program execution.	Supervise partner organizations to maintain compliance with donor regulations.	Supervise field staff to optimize resource allocation and productivity.
Mentor	Mentor junior staff to build their capacity in program management.	Mentor local leaders to strengthen community-led initiatives.	Mentor team members on grant proposal writing and stakeholder engagement.
Coach	Coach staff on leadership development strategies.	Coach community representatives to enhance participatory governance.	Coach project coordinators in managing multistakeholder partnerships.
Train	Train local government officials on policy implementation best practices.	Train project staff on data collection and analysis for impact assessment.	Train volunteers on emergency response protocols.
Guide	Guide teams through strategic planning processes.	Guide stakeholders in adopting best practices for program sustainability.	Guide community organizations in participatory governance.
Develop	Develop leadership frameworks for capacity building.	Develop institutional governance models for organizational effectiveness.	Develop competency frameworks to enhance staff performance.
Lead	Lead multi-sector development projects to	Lead advocacy efforts to influence public policy reforms.	Lead change management initiatives to strengthen

Action Verb	Example 1	Example 2	Example 3
	achieve strategic impact.		institutional efficiency.
Inspire	Inspire community participation in peacebuilding efforts.	Inspire innovation in program delivery to enhance impact.	Inspire policy changes through data-driven advocacy.
Motivate	Motivate teams to adopt best practices in program implementation.	Motivate stakeholders to invest in long-term development solutions.	Motivate local organizations to engage in participatory decision-making.
Empower	Empower women and youth through leadership training.	Empower marginalized groups by ensuring access to decision-making processes.	Empower local organizations to sustain development interventions.
Oversee	Oversee strategic planning processes to ensure alignment with goals.	Oversee financial management to maintain accountability.	Oversee implementation of capacity-building programs.
Manage	Manage stakeholder relationships to foster collaboration.	Manage resources efficiently to achieve maximum impact.	Manage large- scale development initiatives to drive systemic change.
Delegate	Delegate responsibilities among team members to optimize workflow.	Delegate program oversight to senior managers to ensure efficiency.	Delegate decision-making authority to empower local leaders.
Facilitate	Facilitate cross- sector partnerships for collaborative development.	Facilitate training workshops on governance and leadership.	Facilitate stakeholder dialogues to enhance coordination.

Action Verb	Example 1	Example 2	Example 3
Influence	Influence policymakers to adopt inclusive development strategies.	Influence donor priorities through strategic advocacy.	Influence public discourse on human rights and governance.
Coordinate	Coordinate interagency collaboration for effective service delivery.	Coordinate strategic initiatives to enhance development impact.	Coordinate capacity-building efforts across multiple sectors.
Direct	Direct program operations to align with strategic objectives.	Direct emergency response efforts in crisis-affected regions.	Direct budget planning processes to ensure financial sustainability.
Strengthen	Strengthen institutional capacity for long-term sustainability.	Strengthen monitoring and evaluation systems to enhance learning.	Strengthen policy frameworks to support inclusive governance.
Mobilize	Mobilize funding to scale development programs.	Mobilize local communities to participate in governance processes.	Mobilize networks to enhance advocacy and policy influence.
Engage	Engage with government stakeholders to drive policy change.	Engage with civil society organizations to enhance advocacy efforts.	Engage with donors to secure funding for development programs.

Action Verb	Example 1	Example 2	Example 3
Design	Design scalable project models to enhance long-term sustainability.	Design innovative frameworks for regional development programs.	Design program strategies that align with SDG targets.
Develop	Develop comprehensive program implementation plans.	Develop monitoring systems to track project performance.	Develop risk mitigation strategies to improve project resilience.
Execute	Execute program activities according to the established work plan.	Execute high- impact interventions to improve community livelihoods.	Execute pilot initiatives to test new development approaches.
Plan	Plan quarterly review meetings with stakeholders to assess project impact.	Plan community engagement strategies to enhance participation.	Plan humanitarian interventions in response to crises.
Oversee	Oversee the implementation of multi-sectoral development projects.	Oversee compliance with grant management protocols.	Oversee performance reviews to ensure program efficiency.
Implement	Implement best practices in program delivery.	Implement gender-mainstreaming approaches in humanitarian projects.	Implement data- driven decision- making frameworks.
Manage	Manage partnerships with	Manage budget allocations to maximize	Manage large-scale development

Action Verb	Example 1	Example 2	Example 3
	key donors and stakeholders.	resource efficiency.	initiatives effectively.
Monitor	Monitor compliance with donor guidelines.	Monitor program risks and implement mitigation strategies.	Monitor community feedback to refine program interventions.
Evaluate	Evaluate program outcomes to inform strategic decision-making.	Evaluate beneficiary satisfaction through structured feedback.	Evaluate effectiveness of training programs.
Adjust	Adjust project timelines to respond to emerging challenges.	Adjust program methodologies to align with community needs.	Adjust strategies based on evaluation results.
Align	Align project objectives with national development priorities.	Align donor funding with organizational strategic goals.	Align local and international initiatives for greater impact.
Streamline	Streamline project management workflows for improved efficiency.	Streamline reporting processes to enhance transparency.	Streamline interdepartmental collaboration to strengthen coordination.
Expand	Expand program reach to underserved populations.	Expand donor networks to sustain program funding.	Expand advocacy efforts to influence policy change.
Transform	Transform program delivery models through digital innovations.	Transform community-led initiatives into sustainable enterprises.	Transform internal processes for greater operational efficiency.

Action Verb	Example 1	Example 2	Example 3
Track	Track financial expenditures to ensure accountability.	Track progress toward achieving project milestones.	Track data to evaluate long-term program impact.
Deliver	Deliver high- quality training programs for capacity-building.	Deliver timely emergency assistance to affected populations.	Deliver impact- driven solutions to development challenges.
Report	Report key performance indicators to funding agencies.	Report monitoring and evaluation findings to senior management.	Report success stories to highlight program impact.
Optimize	Optimize resource allocation to maximize project impact.	Optimize operational processes to improve efficiency.	Optimize technology use for data-driven project management.
Facilitate	Facilitate multi- stakeholder dialogues on policy reforms.	Facilitate training sessions to build partner capacity.	Facilitate knowledge exchange among implementing agencies.

Humanitarian Assistance & Disaster Response

Action Verb	Example 1	Example 2	Example 3
Assess	Assess disaster- affected areas to determine urgent needs.	Assess the impact of humanitarian aid distribution.	Assess food security levels in post-crisis communities.

Action Verb	Example 1	Example 2	Example 3
Respond	Respond to immediate humanitarian crises with rapid interventions.	Respond to community requests for emergency assistance.	Respond to funding appeals for disaster relief.
Deploy	Deploy trained personnel to disaster-affected regions.	Deploy mobile health units to remote crisis zones.	Deploy relief supplies based on situational assessments.
Mobilize	Mobilize emergency resources for disaster-stricken communities.	Mobilize humanitarian volunteers to provide urgent assistance.	Mobilize donor support to expand aid efforts.
Support	Support affected populations with essential relief items.	Support government agencies in coordinating emergency responses.	Support frontline workers through capacity-building efforts.
Coordinate	Coordinate disaster response activities among multiple agencies.	Coordinate logistics for the distribution of food and medical supplies.	Coordinate shelter programs for displaced populations.
Deliver	Deliver life-saving medical care to vulnerable groups.	Deliver rapid response services to disaster zones.	Deliver financial aid to support post-crisis recovery.
Rescue	Rescue individuals from hazardous areas during emergencies.	Rescue stranded families in flooded communities.	Rescue and evacuate populations in high-risk disaster zones.
Provide	Provide psychological first aid to trauma-	Provide food and nutrition support to	Provide legal aid to displaced populations.

Action Verb	Example 1	Example 2	Example 3
	affected individuals.	malnourished communities.	
Organize	Organize emergency response teams to assist affected areas.	Organize community-led preparedness training for disaster mitigation.	Organize relief efforts to ensure equitable aid distribution.
Rehabilitate	Rehabilitate damaged infrastructure post-disaster.	Rehabilitate livelihoods by supporting small businesses in affected areas.	Rehabilitate schools to ensure children can return to education.
Distribute	Distribute emergency aid to crisis-affected populations.	Distribute hygiene kits to prevent disease outbreaks.	Distribute cash assistance to vulnerable households.
Restore	Restore access to clean drinking water in post- disaster areas.	Restore communication networks to facilitate emergency coordination.	Restore housing for families displaced by natural disasters.
Mitigate	Mitigate disaster risks by implementing early warning systems.	Mitigate health crises through vaccination and disease control.	Mitigate the impact of climate-related disasters through community planning.
Strengthen	Strengthen disaster resilience through community-based interventions.	Strengthen humanitarian coordination through partnerships.	Strengthen the capacity of local responders through targeted training.
Advocate	Advocate for increased funding for emergency relief programs.	Advocate for disaster risk reduction policies	Advocate for the protection of human rights in crisis situations.

Action Verb	Example 1	Example 2	Example 3
		at the national level.	
Safeguard	Safeguard vulnerable populations by ensuring access to humanitarian aid.	Safeguard relief workers by enforcing security protocols.	Safeguard ethical standards in humanitarian response efforts.
Assist	Assist families in rebuilding homes after natural disasters.	Assist governments in disaster preparedness planning.	Assist local NGOs in providing immediate relief to affected communities.

Monitoring, Evaluation, Accountability & Learning (MEAL)

Action Verb	Example 1	Example 2	Example 3
Assess	Assess program effectiveness through field evaluations.	Assess community needs to guide program development.	Assess financial performance of grant-funded initiatives.
Evaluate	Evaluate impact reports to measure key performance indicators.	Evaluate program sustainability based on beneficiary feedback.	Evaluate the efficiency of resource allocation across projects.
Analyze	Analyze survey data to identify trends in program effectiveness.	Analyze project outcomes to refine strategic priorities.	Analyze donor funding patterns to optimize grant applications.

Action Verb	Example 1	Example 2	Example 3
Measure	Measure progress toward project milestones using tracking tools.	Measure impact of social programs through statistical methods.	Measure improvements in education accessibility post-intervention.
Monitor	Monitor compliance with donor requirements in program execution.	Monitor community engagement levels in project activities.	Monitor program risks and propose mitigation strategies.
Track	Track key performance indicators for program effectiveness.	Track implementation of program adjustments based on evaluations.	Track expenditure reports to maintain budget accuracy.
Audit	Audit financial records to ensure compliance with donor standards.	Audit project activities to verify alignment with stated goals.	Audit partner organizations to assess their performance.
Validate	Validate research findings to ensure data reliability.	Validate financial expenditures against approved budgets.	Validate training materials for consistency with program objectives.
Review	Review monitoring reports to identify opportunities for improvement.	Review project implementation strategies for efficiency.	Review policy recommendations for alignment with global frameworks.
Report	Report on program achievements in quarterly donor updates.	Report evaluation findings to government	Report discrepancies in project execution for corrective action.

Action Verb	Example 1	Example 2	Example 3
		agencies and partners.	
Compare	Compare baseline and post-intervention data to assess impact.	Compare program efficiency across different implementation regions.	Compare financial reports to projected budgets for discrepancies.
Benchmark	Benchmark program performance against industry best practices.	Benchmark donor engagement strategies to improve funding outcomes.	Benchmark evaluation methodologies to enhance accuracy.
Investigate	Investigate challenges in program implementation through stakeholder interviews.	Investigate financial inconsistencies in development projects.	Investigate compliance gaps in monitoring frameworks.
Recommend	Recommend strategic improvements based on monitoring results.	Recommend policy adaptations to strengthen program outcomes.	Recommend training programs for capacity- building initiatives.
Synthesize	Synthesize evaluation findings into actionable recommendations.	Synthesize program data to create comprehensive impact reports.	Synthesize research insights for advocacy campaigns.
Interpret	Interpret field data to inform policy briefs and decision-making.	Interpret qualitative research findings for program design.	Interpret financial reports to identify spending trends.

Action Verb	Example 1	Example 2	Example 3
Adapt	Adapt evaluation methodologies to evolving program needs.	Adapt project strategies based on lessons learned.	Adapt training content to better fit local cultural contexts.
Document	Document project progress for reporting and accountability.	Document best practices from program implementation.	Document impact stories to showcase program success.
Disseminate	Disseminate evaluation results to internal and external stakeholders.	Disseminate research findings to inform advocacy efforts.	Disseminate best practice guidelines to improve field operations.
Institutionalize	Institutionalize feedback mechanisms to enhance accountability.	Institutionalize monitoring frameworks to improve consistency in evaluation.	Institutionalize learning processes to support program innovation.

Stakeholder Engagement & Partnership Development

Action Verb	Example 1	Example 2	Example 3
Engage	Engage private sector partners to co-fund social enterprise initiatives.	Engage civil society organizations in policy advocacy.	Engage local authorities to strengthen disaster preparedness plans.
Coordinate	Coordinate inter- agency	Coordinate stakeholder	Coordinate regional

Action Verb	Example 1	Example 2	Example 3
	collaboration on capacity-building initiatives.	roundtables to enhance knowledge exchange.	networking events for knowledge sharing.
Convene	Convene multi- stakeholder dialogues to foster cooperation.	Convene community meetings to gather input on development initiatives.	Convene government leaders to discuss regulatory improvements.
Collaborate	Collaborate with UN agencies to streamline humanitarian responses.	Collaborate with academic institutions to conduct impact assessments.	Collaborate with NGOs to implement joint advocacy campaigns.
Liaise	Liaise with government officials to align policies with program goals.	Liaise with donors to secure funding for development projects.	Liaise with local communities to tailor interventions to their needs.
Consult	Consult with experts to refine climate adaptation strategies.	Consult with marginalized groups to design inclusive social programs.	Consult with financial institutions to develop microfinance solutions.
Foster	Foster long-term partnerships to improve project sustainability.	Foster dialogue between conflicting parties in peacebuilding initiatives.	Foster trust between donors and implementing agencies.
Strengthen	Strengthen institutional capacity through training and mentorship.	Strengthen policy frameworks to enhance program implementation.	Strengthen cross- sector partnerships for effective advocacy.
Facilitate	Facilitate public- private sector	Facilitate knowledge	Facilitate donor meetings to align

Action Verb	Example 1	Example 2	Example 3
	cooperation in economic development.	exchange between community leaders and experts.	expectations with project goals.
Advocate	Advocate for inclusive policies to protect vulnerable populations.	Advocate for increased public investment in social services.	Advocate for gender equity in employment laws and practices.
Mediate	Mediate disputes between stakeholders to ensure project continuity.	Mediate discussions between government and civil society actors.	Mediate negotiations for international aid distribution.
Build	Build networks among regional partners to foster knowledge sharing.	Build stakeholder engagement strategies for community-driven initiatives.	Build coalitions to support large-scale advocacy efforts.
Negotiate	Negotiate funding agreements with international donors.	Negotiate terms of engagement with governmental regulatory bodies.	Negotiate access to resources for displaced populations.
Influence	Influence decision-making processes to align with human rights principles.	Influence corporate social responsibility programs to support local communities.	Influence public opinion through media outreach and campaigns.
Maintain	Maintain strong relationships with donor agencies to ensure funding continuity.	Maintain regular communication with field offices to align operations.	Maintain an updated database of key stakeholders for project planning.

Action Verb	Example 1	Example 2	Example 3
Align	Align program objectives with national development priorities.	Align donor funding streams with strategic organizational goals.	Align advocacy campaigns with global human rights initiatives.
Leverage	Leverage existing networks to expand program reach and impact.	Leverage private sector expertise for social innovation projects.	Leverage data insights to enhance stakeholder decision-making.
Network	Network with key policymakers to advance legislative reforms.	Network with community groups to enhance grassroots engagement.	Network with academic researchers to support evidence-based policymaking.

Policy Development & Advocacy

Action Verb	Example 1	Example 2	Example 3
Research	Research policy gaps in national disaster risk management frameworks.	Research best practices in microfinance for women's economic empowerment.	Research funding trends to inform NGO grant-writing strategies.
Draft	Draft policy briefs to support government engagement strategies.	Draft strategic plans for long-term advocacy campaigns.	Draft regulatory recommendations to improve labor rights protections.
Propose	Propose new legislative	Propose funding allocations for	Propose community-driven

Action Verb	Example 1	Example 2	Example 3
	frameworks to enhance gender equity.	education initiatives in low-income regions.	solutions to address food insecurity.
Advocate	Advocate for inclusive policies to protect vulnerable populations.	Advocate for increased public investment in social services.	Advocate for gender equity in employment laws and practices.
Lobby	Lobby government representatives to prioritize public health policies.	Lobby corporate partners to support sustainable development projects.	Lobby for international trade policies that favor smallholder farmers.
Reform	Reform workplace policies to improve gender equity in hiring.	Reform outdated procurement systems to enhance transparency.	Reform national curriculum to include comprehensive sexuality education.
Align	Align advocacy strategies with global human rights frameworks.	Align stakeholder interests to support policy implementation.	Align local development policies with international sustainability goals.
Advise	Advise governmental bodies on best practices in humanitarian aid distribution.	Advise private sector leaders on responsible corporate social responsibility initiatives.	Advise civil society organizations on engaging effectively in policy reform.
Analyze	Analyze voting patterns to understand public support for policy changes.	Analyze economic data to measure the impact of social protection programs.	Analyze stakeholder feedback to refine advocacy messaging.

Action Verb	Example 1	Example 2	Example 3
Recommend	Recommend legal reforms to improve refugee protection measures.	Recommend best practices for monitoring and evaluating policy impacts.	Recommend tax incentives to encourage corporate environmental responsibility.
Influence	Influence government leaders to adopt inclusive development policies.	Influence regional economic agreements to benefit low- income communities.	Influence social norms through awareness campaigns on gender-based violence.
Negotiate	Negotiate agreements between NGOs and government agencies to streamline aid distribution.	Negotiate funding terms with multilateral institutions for large-scale development projects.	Negotiate policy commitments from private sector stakeholders in sustainable agriculture.
Institutionalize	Institutionalize gender mainstreaming strategies in local governance structures.	Institutionalize best practices for corruption prevention in public procurement.	Institutionalize human rights principles in national education curricula.
Regulate	Regulate financial assistance programs to ensure equitable distribution.	Regulate corporate social responsibility initiatives to align with global sustainability standards.	Regulate international trade practices to promote ethical supply chains.
Monitor	Monitor legislative developments to anticipate changes in	Monitor the implementation of international conventions at	Monitor compliance with human rights treaties across

Action Verb	Example 1	Example 2	Example 3
	policy landscapes.	the national level.	various jurisdictions.
Amend	Amend existing laws to better protect the rights of marginalized groups.	Amend environmental regulations to enhance climate resilience.	Amend social protection programs to extend benefits to informal workers.
Develop	Develop white papers to influence national policy dialogues.	Develop frameworks for evaluating the effectiveness of government interventions.	Develop data- driven advocacy campaigns to enhance public engagement.
Promote	Promote policy coherence across government agencies for effective program implementation.	Promote participatory governance through public consultations.	Promote evidence- based decision- making in legislative processes.
Endorse	Endorse global human rights resolutions to strengthen diplomatic commitments.	Endorse regional initiatives to combat illicit financial flows.	Endorse labor policies that uphold fair wages and workplace protections.

Grant Writing, Fundraising & Resource Mobilization

Action Verb	Example 1	Example 2	Example 3
Write	Write compelling grant proposals to secure funding for	Write donor reports that demonstrate	Write policy briefs to support government

Action Verb	Example 1	Example 2	Example 3
	community development.	measurable program impact.	engagement strategies.
Develop	Develop strategic fundraising plans to diversify revenue streams.	Develop grant application templates to improve proposal efficiency.	Develop donor engagement strategies to foster long-term partnerships.
Secure	Secure multi-year funding commitments from international donors.	Secure strategic partnerships with corporate sponsors.	Secure resources to expand program reach and sustainability.
Propose	Propose innovative financing models to sustain social programs.	Propose joint ventures between NGOs and private sector partners.	Propose multi- stakeholder collaborations for resource sharing.
Fundraise	Fundraise for education initiatives through targeted donor campaigns.	Fundraise through online crowdfunding platforms to support grassroots projects.	Fundraise by organizing high-profile benefit events for development programs.
Negotiate	Negotiate grant agreements with international funding bodies.	Negotiate co- financing deals with government agencies.	Negotiate investment partnerships with impact-driven private entities.
Align	Align fundraising strategies with organizational growth objectives.	Align donor contributions with targeted programmatic outcomes.	Align funding proposals with global development goals.
Pitch	Pitch new development projects to	Pitch funding opportunities to high-net-worth individuals.	Pitch innovative solutions to potential investors

Action Verb	Example 1	Example 2	Example 3
	philanthropic organizations.		in impact-driven enterprises.
Present	Present project funding needs at international donor conferences.	Present program impact assessments to funding agencies.	Present success stories to attract new investment in social ventures.
Justify	Justify funding requests with robust data and impact evidence.	Justify budget allocations in grant applications to meet compliance standards.	Justify financial projections in fundraising campaigns with thorough market analysis.
Draft	Draft grant proposals with clear objectives and implementation plans.	Draft partnership agreements outlining mutual benefits and commitments.	Draft memoranda of understanding (MoUs) to formalize funding collaborations.
Budget	Budget financial projections for proposed development projects.	Budget multi-year funding requirements to ensure program sustainability.	Budget grant expenditures in alignment with donor regulations.
Leverage	Leverage existing donor relationships to expand funding opportunities.	Leverage public- private partnerships to maximize financial resources.	Leverage in-kind contributions to reduce program costs.
Attract	Attract new donors through evidence-based impact storytelling.	Attract investments in social enterprises by demonstrating long-term viability.	Attract foundation grants to support gender equality initiatives.
Expand	Expand funding portfolios by securing new revenue streams.	Expand network of philanthropic partners for	Expand organizational outreach to

Action Verb	Example 1	Example 2	Example 3
		collaborative grantmaking.	engage diverse funders.
Partner	Partner with corporate sponsors to support sustainable development initiatives.	Partner with multilateral institutions to cofinance largescale programs.	Partner with grassroots organizations to mobilize community-level fundraising.
Generate	Generate donor interest through impact-driven campaign messaging.	Generate alternative revenue streams through social impact bonds.	Generate matching fund commitments from government agencies.

Gender, Social Inclusion & Community Development

Action Verb	Example 1	Example 2	Example 3
Promote	Promote inclusive policies to enhance women's leadership in decision-making.	Promote social cohesion through interfaith dialogue initiatives.	Promote disability-inclusive programming across development projects.
Facilitate	Facilitate gender mainstreaming workshops for local policymakers.	Facilitate community dialogues on reducing discrimination.	Facilitate public forums to discuss social inclusion challenges.

Action Verb	Example 1	Example 2	Example 3
Advocate	Advocate for legislative changes to protect minority rights.	Advocate for gender-sensitive budgeting in government policies.	Advocate for increased funding to support marginalized communities.
Mainstream	Mainstream gender considerations into national policy frameworks.	Mainstream disability rights into public education programs.	Mainstream social inclusion measures into workforce development projects.
Integrate	Integrate gender equity indicators into program evaluation metrics.	Integrate indigenous knowledge systems into environmental conservation efforts.	Integrate accessibility considerations into urban planning initiatives.
Empower	Empower women through skills development and entrepreneurship training.	Empower youth to participate in community governance structures.	Empower refugees by enhancing access to livelihood opportunities.
Sensitize	Sensitize local leaders on the impact of genderbased violence.	Sensitize employers to the benefits of inclusive hiring practices.	Sensitize communities about the rights of people with disabilities.
Ensure	Ensure equitable access to healthcare services for marginalized populations.	Ensure participation of minority groups in decision- making processes.	Ensure that development projects align with human rights standards.
Strengthen	Strengthen social protection systems	Strengthen community-	Strengthen policies that

Action Verb	Example 1	Example 2	Example 3
	for vulnerable populations.	based organizations advocating for women's rights.	promote workplace diversity and inclusion.
Enhance	Enhance local governance structures to be more inclusive.	Enhance protection mechanisms for at-risk populations.	Enhance advocacy networks to support community-led initiatives.
Address	Address systemic inequalities in access to education.	Address challenges faced by marginalized youth in the labor market.	Address gaps in social protection policies for informal workers.
Assess	Assess the impact of gender-based violence prevention programs.	Assess barriers to inclusive economic participation.	Assess the effectiveness of social inclusion initiatives in rural communities.
Mobilize	Mobilize community groups to advocate for disability rights.	Mobilize resources to support gender- responsive development programs.	Mobilize volunteers to implement inclusive education initiatives.
Protect	Protect the rights of indigenous peoples in land tenure policies.	Protect vulnerable children from exploitation and abuse.	Protect the voices of marginalized groups in public policy discussions.
Mitigate	Mitigate social stigma against people living with disabilities.	Mitigate barriers to gender equality in formal employment.	Mitigate risks of exclusion in humanitarian aid distribution.
Prevent	Prevent workplace discrimination	Prevent forced displacement	Prevent early marriage through

Action Verb	Example 1	Example 2	Example 3
	through policy reforms.	through community- driven development.	targeted awareness campaigns.
Engage	Engage men and boys in gender equality efforts.	Engage community elders in promoting cultural inclusivity.	Engage private sector partners to implement social inclusion initiatives.

Education, Training & Capacity Building

Action Verb	Example 1	Example 2	Example 3
Educate	Educate community members on best practices in financial literacy.	Educate policymakers on gender-responsive budgeting.	Educate field staff on conflict- sensitive program approaches.
Train	Train education officers on curriculum development best practices.	Train grassroots organizations on human rights advocacy.	Train volunteers in mental health first aid response.
Build	Build local capacity for evidence-based decision-making.	Build digital literacy skills among underserved youth.	Build knowledge- sharing platforms for educators.

Action Verb	Example 1	Example 2	Example 3
Enhance	Enhance leadership skills among young professionals.	Enhance community engagement through participatory training sessions.	Enhance public speaking confidence among grassroots advocates.
Deliver	Deliver interactive learning sessions on climate adaptation.	Deliver structured training modules for professional development.	Deliver mentorship programs for career progression.
Develop	Develop e-learning resources for remote education initiatives.	Develop customized training materials for community outreach programs.	Develop professional certification courses for vocational skills.
Facilitate	Facilitate peer learning circles for knowledge exchange.	Facilitate discussions on culturally responsive education practices.	Facilitate workshops on adult learning methodologies.
Transfer	Transfer technical knowledge to strengthen institutional capacity.	Transfer best practices in educational program design.	Transfer research- based insights into curriculum development.
Upskill	Upskill teachers in integrating digital tools in classroom learning.	Upskill local entrepreneurs in business management techniques.	Upskill frontline workers in psychosocial support services.
Strengthen	Strengthen institutional training programs for sustainable capacity-building.	Strengthen partnerships between academia and development agencies.	Strengthen teacher networks for continuous professional development.

Action Verb	Example 1	Example 2	Example 3
Empower	Empower youth through skills training and mentorship.	Empower educators with innovative teaching strategies.	Empower women in STEM fields through technical capacity-building.
Coach	Coach emerging leaders in organizational management.	Coach civil society groups on advocacy strategies.	Coach local government officials on policy implementation.
Mentor	Mentor junior staff in career development and leadership.	Mentor university students in international development research.	Mentor community facilitators to enhance grassroots engagement.
Adapt	Adapt global training models to fit local cultural contexts.	Adapt curriculum frameworks to meet specific learning needs.	Adapt skill-building programs based on labor market demands.
Improve	Improve training methodologies for interactive learning experiences.	Improve accessibility of education materials for persons with disabilities.	Improve assessment tools for tracking learning outcomes.
Design	Design competency- based education frameworks.	Design professional development plans for career advancement.	Design innovative pedagogical strategies for nonformal education.
Certify	Certify trainers in instructional design methodologies.	Certify program graduates in specialized skill areas.	Certify community leaders as peer educators in social development.
Evaluate	Evaluate training effectiveness through participant feedback.	Evaluate competency- based assessment	Evaluate the scalability of workforce

Example 1	Example 2	Example 3
	models for	development
	education	initiatives.
	programs.	
	Example 1	models for education

Climate Change, Environmental Protection & Sustainability

Action Verb	Example 1	Example 2	Example 3
Mitigate	Mitigate the impact of climate change through adaptive agricultural techniques.	Mitigate deforestation by promoting sustainable land use policies.	Mitigate pollution by implementing waste reduction initiatives.
Adapt	Adapt conservation strategies to align with climate resilience goals.	Adapt traditional water management practices to address drought conditions.	Adapt rural development programs to integrate sustainable energy solutions.
Develop	Develop renewable energy projects to promote environmental sustainability.	Develop community-driven afforestation programs.	Develop innovative technologies for climate-smart agriculture.
Restore	Restore degraded ecosystems through reforestation and habitat rehabilitation.	Restore biodiversity by establishing protected areas and wildlife corridors.	Restore soil health through regenerative agricultural practices.
Protect	Protect endangered	Protect water resources through	Protect indigenous land

Action Verb	Example 1	Example 2	Example 3
	species by strengthening conservation laws.	pollution control measures.	rights to sustain traditional environmental stewardship.
Conserve	Conserve natural habitats by promoting sustainable tourism.	Conserve marine biodiversity by enforcing sustainable fishing regulations.	Conserve energy by integrating smart grid technologies.
Advocate	Advocate for stronger climate policies at the international level.	Advocate for the inclusion of indigenous perspectives in environmental governance.	Advocate for increased funding for climate adaptation initiatives.
Implement	Implement circular economy principles to reduce waste.	Implement urban planning strategies to enhance environmental sustainability.	Implement nature-based solutions for disaster risk reduction.
Monitor	Monitor carbon emissions to track progress on climate commitments.	Monitor deforestation rates using satellite imagery.	Monitor water quality in vulnerable communities.
Assess	Assess environmental risks in urban development projects.	Assess the effectiveness of conservation initiatives.	Assess community resilience to climate-related hazards.
Mainstream	Mainstream climate considerations into national development plans.	Mainstream ecosystem-based adaptation strategies into policy frameworks.	Mainstream green job initiatives into workforce development programs.

Action Verb	Example 1	Example 2	Example 3
Prevent	Prevent land degradation through soil conservation techniques.	Prevent overfishing by establishing marine protected areas.	Prevent air pollution by enforcing stricter industrial emissions standards.
Research	Research innovative solutions for carbon sequestration.	Research traditional ecological knowledge to inform sustainability practices.	Research climate migration patterns to develop policy responses.
Endorse	Endorse global climate agreements to strengthen environmental commitments.	Endorse sustainable agriculture practices to enhance food security.	Endorse renewable energy adoption to achieve carbon neutrality goals.
Campaign	Campaign for corporate accountability in reducing environmental impact.	Campaign to raise awareness on plastic pollution in oceans.	Campaign for tree-planting initiatives in urban areas.
Promote	Promote sustainable land management practices among farmers.	Promote green finance mechanisms for climate adaptation projects.	Promote public engagement in climate action through education initiatives.
Offset	Offset carbon emissions through reforestation programs.	Offset environmental damage by restoring degraded landscapes.	Offset corporate carbon footprints through investment in clean energy projects.

Conflict Resolution, Mediation & Peacebuilding

Action Verb	Example 1	Example 2	Example 3
Mediate	Mediate disputes between conflicting community groups.	Mediate peace talks between government and opposition groups.	Mediate land tenure conflicts to ensure fair resource distribution.
Resolve	Resolve interethnic tensions through structured dialogue sessions.	Resolve governance disputes in post- conflict regions.	Resolve community grievances by facilitating local peace agreements.
Prevent	Prevent violence through early warning and response mechanisms.	Prevent radicalization by implementing youth engagement programs.	Prevent electoral disputes by promoting transparent voting processes.
Negotiate	Negotiate ceasefires between warring factions.	Negotiate terms of peace agreements with multiple stakeholders.	Negotiate access to humanitarian aid corridors in conflict zones.
Facilitate	Facilitate reconciliation processes between former adversaries.	Facilitate cross- border peace dialogues.	Facilitate community-led peacebuilding initiatives.
Restore	Restore trust between divided communities through social cohesion programs.	Restore access to justice for victims of conflict.	Restore democratic institutions in post- conflict societies.

Action Verb	Example 1	Example 2	Example 3
Build	Build local peace committees to prevent community conflicts.	Build partnerships between law enforcement and local leaders.	Build economic opportunities for former combatants to support reintegration.
Strengthen	Strengthen community mediation structures to handle disputes.	Strengthen legal frameworks to support transitional justice.	Strengthen interfaith dialogue as a tool for peacebuilding.
Transform	Transform violent conflict dynamics into opportunities for collaboration.	Transform post- conflict economies through targeted development programs.	Transform social norms to support gender-inclusive peacebuilding.
Assist	Assist displaced populations in returning to their homes after conflict.	Assist governments in drafting peace agreements.	Assist local NGOs in implementing grassroots peace initiatives.
Promote	Promote dialogue between conflicting parties to foster mutual understanding.	Promote human rights as a foundation for sustainable peace.	Promote conflict- sensitive approaches in development programs.
Support	Support reconciliation efforts through community-driven storytelling.	Support peace education in schools to prevent future violence.	Support former child soldiers in reintegration programs.
Develop	Develop early warning systems for detecting potential conflicts.	Develop curricula for peace education in conflict-prone regions.	Develop transitional justice mechanisms for post-war societies.

Action Verb	Example 1	Example 2	Example 3
Advocate	Advocate for increased investment in conflict prevention programs.	Advocate for inclusive participation in peace negotiations.	Advocate for victim-centered approaches in post-conflict recovery.
Implement	Implement disarmament programs to reduce violence.	Implement training sessions for local mediators.	Implement community dialogue initiatives to address historical grievances.
Align	Align national policies with international peace agreements.	Align conflict resolution strategies with sustainable development goals.	Align security sector reforms with democratic governance principles.

Digital Transformation & ICT for Development (ICT4D)

Action Verb	Example 1	Example 2	Example 3
Innovate	Innovate mobile- based learning tools for remote students.	Innovate data visualization techniques for government accountability tracking.	Innovate financial inclusion platforms for underserved populations.
Digitize	Digitize public records to improve accessibility and transparency.	Digitize health records for better patient data management.	Digitize training materials for online learning platforms.

Action Verb	Example 1	Example 2	Example 3
Automate	Automate grant management processes to reduce administrative workload.	Automate program data collection to enhance real-time reporting.	Automate financial reporting for donor compliance.
Analyze	Analyze program data to identify trends in service delivery.	Analyze user behavior on digital platforms to improve accessibility.	Analyze cybersecurity risks in digital transformation initiatives.
Optimize	Optimize data collection frameworks for improved monitoring.	Optimize cloud computing solutions for large-scale NGO operations.	Optimize mobile applications to streamline beneficiary registration.
Enhance	Enhance cybersecurity measures to protect sensitive beneficiary data.	Enhance digital literacy among marginalized communities.	Enhance website usability to improve public engagement.
Configure	Configure open- source software for low-cost digital education programs.	Configure cloud- based platforms for remote team collaboration.	Configure mobile payment systems to facilitate cash transfers.
Implement	Implement e- learning systems for professional development programs.	Implement digital identification systems for refugee registration.	Implement mobile health tracking tools in rural clinics.
Upgrade	Upgrade information systems to align with emerging technologies.	Upgrade cybersecurity protocols to prevent data breaches.	Upgrade ICT infrastructure to support hybrid work environments.

Action Verb	Example 1	Example 2	Example 3
Secure	Secure data privacy through encrypted communication channels.	Secure network infrastructure to prevent cyber threats.	Secure online platforms against unauthorized access.
Transform	Transform traditional education models through digital classrooms.	Transform manual reporting systems into automated dashboards.	Transform NGO communication strategies through social media integration.
Deploy	Deploy ICT solutions to enhance humanitarian aid delivery.	Deploy mobile connectivity in underserved rural areas.	Deploy blockchain technology for transparent fund management.
Maintain	Maintain cloud- based storage systems for program data security.	Maintain digital learning platforms to ensure continuous education access.	Maintain online help desks to support remote work teams.
Scale	Scale digital health initiatives to reach more patients in remote areas.	Scale mobile financial services for broader financial inclusion.	Scale data-driven decision-making in development programs.

Data Management & Research

Action Verb	Example 1	Example 2	Example 3
Collect	Collect data from field operations to	Collect feedback from beneficiaries to	Collect survey responses to measure

Action Verb	Example 1	Example 2	Example 3
	track program progress.	inform program adaptations.	satisfaction levels among stakeholders.
Analyze	Analyze large datasets to identify trends in social impact programs.	Analyze qualitative research findings to refine program methodologies.	Analyze survey results to assess program effectiveness.
Interpret	Interpret field data to inform policy briefs and decision-making.	Interpret qualitative research findings for program design.	Interpret financial reports to identify spending trends.
Compile	Compile regional case studies to support best practice sharing.	Compile research data into structured reports for donors.	Compile historical program performance data for trend analysis.
Validate	Validate research findings to ensure data reliability.	Validate financial expenditures against approved budgets.	Validate training materials for consistency with program objectives.
Review	Review monitoring reports to identify opportunities for improvement.	Review project implementation strategies for efficiency.	Review policy recommendations for alignment with global frameworks.
Report	Report key performance metrics to stakeholders.	Report on program achievements in quarterly donor updates.	Report discrepancies in project execution for corrective action.

Action Verb	Example 1	Example 2	Example 3
Document	Document program methodologies for knowledge management.	Document project outcomes to ensure transparency.	Document community feedback for continuous program improvement.
Synthesize	Synthesize evaluation findings into actionable recommendations.	Synthesize program data to create comprehensive impact reports.	Synthesize research insights for advocacy campaigns.
Disseminate	Disseminate evaluation results to internal and external stakeholders.	Disseminate research findings to inform advocacy efforts.	Disseminate best practice guidelines to improve field operations.
Store	Store research data in secure, accessible formats for future reference.	Store program impact reports in centralized databases.	Store stakeholder feedback systematically for analysis.
Integrate	Integrate data analytics into decision-making frameworks.	Integrate program data with geographic information systems.	Integrate real-time monitoring tools into project evaluations.
Visualize	Visualize impact data through interactive dashboards.	Visualize trends in humanitarian response through GIS mapping.	Visualize statistical findings for donor presentations.
Audit	Audit financial records to ensure compliance with donor standards.	Audit project activities to verify alignment with stated goals.	Audit partner organizations to assess their performance.

Communication, Public Relations & Media

Action Verb	Example 1	Example 2	Example 3
Communicate	Communicate research findings to key stakeholders via policy briefs.	Communicate project updates to donors through newsletters.	Communicate advocacy messages via social media platforms.
Publish	Publish research papers on migration and displacement trends.	Publish case studies highlighting program beneficiaries' success stories.	Publish advocacy toolkits for grassroots organizations.
Disseminate	Disseminate educational materials to increase community awareness.	Disseminate technical reports to inform global development discourse.	Disseminate capacity-building resources through knowledge-sharing platforms.
Draft	Draft press releases to announce major program achievements.	Draft social media content to engage global audiences.	Draft communication strategies for donor engagement.
Design	Design visual reports to effectively convey project impact.	Design public information campaigns to increase policy awareness.	Design multimedia content to highlight development challenges.
Brand	Brand program initiatives with consistent messaging and visuals.	Brand organizational materials to align with international standards.	Brand awareness campaigns to enhance visibility.

Action Verb	Example 1	Example 2	Example 3
Promote	Promote humanitarian initiatives through strategic media partnerships.	Promote organizational goals at global conferences.	Promote best practices in sustainable development through targeted messaging.
Engage	Engage journalists to improve media coverage of development issues.	Engage online communities through interactive discussions.	Engage policymakers through targeted advocacy efforts.
Inform	Inform the public about policy changes affecting development programs.	Inform donors about program achievements through impact reports.	Inform beneficiaries about available social services.
Broadcast	Broadcast program updates through national and international media outlets.	Broadcast educational videos on social platforms to raise awareness.	Broadcast live discussions on pressing development issues.
Advertise	Advertise job opportunities within humanitarian organizations.	Advertise fundraising campaigns to attract new donors.	Advertise training workshops to reach target participants.
Persuade	Persuade corporate partners to support social impact initiatives.	Persuade donors to increase funding commitments.	Persuade stakeholders to adopt policy recommendations.
Capture	Capture compelling stories from	Capture high- quality images to document field operations.	Capture key moments from advocacy events for

Action Verb	Example 1	Example 2	Example 3
	program beneficiaries.		promotional materials.
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